

Lawrence County Developmental Disabilities  
Board Meeting Minutes  
January 9, 2024 6:00 PM

1. Call to Order

Meeting was called to order by Ms. Jones, President at 6:26 pm following the annual organizational meeting.

2. Roll Call

Ms. Amanda Carte Present  
Mr. Mike Gore Present  
Mr. Tanner Huff Virtual Attendance  
Ms. Debra Jones Present  
Mrs. Sara Marks Present  
Mr. Brandan Smith Present  
Mr. Steve Thompson Present

Others present:

Ms. Julie Monroe, Superintendent  
Mrs. Amy Brand, Business Manager  
Mrs. Lecia Menshouse, Executive Assistant  
Mrs. Jamie Garnes, SSA Director  
Mrs. Christi Kerns, ODS Principal  
Mr. Jeff Townsend, Director of Operations  
Mr. Larry Whaley, IT/Fiscal Assistant

3. Adoption of Agenda

There were no changes to the agenda.

Motion by Mr. Gore to adopt the agenda as presented. Seconded by Ms. Jones. Roll call

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

4. Public Comments - None

5. Approval of December Minutes

A. Board meeting – 12/12/2023

B. Nominating committee – 12/12/2023

Motion was made by Mr. Thompson to approve the December board meeting minutes and nominating committee meeting minutes as presented. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

6. Committee Reports - None

7. Finance and Expense Reports, December, 2023 - Amy Brand

Mrs. Brand submitted a report prior to the meeting and gave an overview of her report.  
 Motion made by Ms. Carte to approve the December 2023 Finance and Expense Reports as presented. Seconded by Mr. Smith. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

8. Superintendent Report – Julie Monroe

Ms. Monroe submitted a report prior to the board meeting, there was no further discussion.

9. Program Reports – Written reports submitted prior to meeting

10. Old Business - None

11. New Business

A. Strategic Plan – 2024-2026

Motion by Mrs. Marks to approve the 2024-2026 Strategic Plan as presented. Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

B. Table of organization – title change for EI Manager

Motion by Mr. Thompson to approve the revised Table of Organization as presented. Seconded by Mr. Smith. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

C. SOCOG contract

Motion by Mrs. Marks to approve the 2024 SOCOG contract for advocacy meeting services, membership fee, MUI services, IA, Provider Compliance Review, and MAQA Reviews with fees set in the contract. Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

D. EI Consultation contract

Ms. Monroe explained the purpose of this contract.

Motion by Ms. Jones to approve entering into an EI consultation contract with SOCOG for mentorship services to begin February 1, 2024 and end by August 1, 2024 not to exceed a total of \$3,000 including mileage reimbursement. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

E. Policy 2.13 Revision – Payment of Last Resort

Ms. Monroe explained the policy revision.

Motion by Ms. Carte to approve revisions to policy 2.13 Payment of Last Resort as presented. Seconded by Mr. Huff. Roll call

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
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Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

F. Authorization for staff to serve as Intervention Specialist for the second half of the 2023-24 school year per temporary policy 5.03A.

Ms. Monroe explained the need for this authorization to finish the 2023-2024 school year. Motion by Mr. Thompson to authorize staff to service as Intervention Specialist for the second half of the 2023-2024 school year per temporary policy 5.03A. Seconded by Mr. Smith. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes  
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

G. Ethics committee meeting

Ms. Monroe asked the Ethics committee to meet for the purpose of reviewing after hours employment information of current employees to rule out any possible conflicts. Ms. Carte suggested using a conflict of interest form, and Mrs. Marks will send an example to Ms. Monroe. Ms. Monroe will contact committee members to schedule a meeting.

H. MUI training for board members

Board members agreed to meet on February 10 from 10:15 am – 12:00 pm at the board office.


12. Announcements - None


13. Next Board Meeting- February 8 at 6:00 pm

14. Adjournment

Motion was made by Mr. Gore to adjourn the meeting. Seconded by Mr. Thompson. Motion carried. Meeting adjourned.

Meeting minutes prepared by: Lecia Menshouse, Executive Assistant

  
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Debra Jones, President

  
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Date

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Steve Thompson, Recording Secretary

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Date